



OpenCircle Scholarship Program

Program Information

The OpenCircle Scholarship Program provides a one-time payment to the eligible dependent children of OpenCircle Member employees pursuing post-secondary education or apprenticeship technical training at a designated educational institution in Canada.

The scholarship is \$1,500 and can be awarded to successful applicants enrolled in any year of their program. The number of scholarships available per year are limited and issued on a first come, first served basis.

Eligibility Criteria

To be eligible, an applicant must meet all the following criteria:

1. Is under age 25 during the current scholastic period.
2. Is enrolled in a designated educational institution in Canada (as listed under Employment and Social Development Canada).
3. Is an active dependent child under an OpenCircle Member employee's OpenCircle Benefit Plan at the time of application.
4. The OpenCircle Member employee must be employed by a company that is a full Member of OpenCircle at the time of application.
5. Has not previously received an OpenCircle scholarship through this program.

How to Apply

Please submit the following documents to scholarship@opencircle.ca:

1. Completed and signed Application Form.
2. Satisfactory proof of enrollment in an eligible program. Multiple documents may be provided. All proof of enrollment provided must be from your post-secondary institution and include:
 - Your identification information (your name and student ID number)
 - School name, program name, and year of study
 - Proof of active study enrollment (e.g., course schedule, enrollment confirmation letter)
 - *Note: We do not accept the following documents: invoices from the institution, acceptance letters, admissions offers, or any email confirmations from the institution.*
3. Completed personal statement (Page 2 of the Application Form).

Application Intake

Applications will be accepted from November 1, 2024, through February 28, 2025. Incomplete applications will be returned to the applicant for revision. The applicant will have 15 calendar days from the date of notification to complete the application in full. After 15 days, the application will be rejected, and the applicant must reapply.

Assessment

Applications will be assessed in March 2025 with awards issued in late April 2025.

OpenCircle Scholarship Program Application Form



Instructions:

Please print clearly, in ink, or complete the form electronically via Adobe. The form must be completed in full. All information requested below is required for this application and will be kept in confidence by OpenCircle.

The Scholarship is considered taxable income by the Canada Revenue Agency (CRA). OpenCircle requires your Social Insurance Number (S.I.N) to issue you a T4A Statement of Other Income if you are the recipient of a scholarship. The Certificate Number requested can be located on your pay-direct drug card (as shown).



Applicant Information			
Legal Name (Last Name, First Name)		Date of Birth (MM/DD/YYYY)	S.I.N. (XXX-XXX-XXX)
Mailing Address			
City		Province	Postal Code
Phone Number	Email Address		
Education Information			
Name of Post-Secondary Institute Attending		Program of Study	
Address of Institution		City	Province
Student ID Number	Year of Study	Proof of Enrollment Enclosed	
		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Member Employee Information			
Name (Last Name, First Name)		Certificate Number (3 rd set of numbers on pay-direct card)	
Name of Company Employee Works for		City	Province

Personal Statement

Please share your career aspirations and what receiving this scholarship would mean to you (250 words minimum, 500 words maximum):

Authorization and Consent

I authorize OpenCircle to use the information provided on this application form for the purposes of determining my eligibility for the OpenCircle Scholarship, and, where applicable, the issuance of the Scholarship and all tax-related information. The information provided above is accurate and complete, to the best of my knowledge.

Applicant Signature

Date

OpenCircle Checklist – Do Not Use

- Completed Form Completed Personal Statement Proof of Enrollment